

## REPORTS INVENTORY

PREPARE IN DUPLICATE

1. TITLE OF REPORT (If a fill-in report include Form No.)

172A AGE/IGR TAB G/L 7-SD

SRB 172 A

3. FUNCTIONAL AREA	✓ PERSONNEL	TRAINING	STATISTICAL
	LOGISTICS	SECURITY	NARRATIVE
	MEDICAL	FINANCE	MACHINE-NAME LISTING

4. NO. OF COPIES PREPARED

4

5. FREQUENCY (weekly, monthly, quarterly, etc.)

S

6. DISTRIBUTION (No. of components not number of copies)

2

7. FORMAT (memorandum, form computer print-out, etc.)

C P-O

8. ADP PROCESSING

✓ YES	IF YES GIVE ADP PROCESSING NO.
NO	P-19

9. DIRECTIVE AUTHORITY REQUIRING REPORT

10. PREPARING COMPONENT (include lowest level contributing information to report)

OCS/OPERATIONS

## 12. COST FACTORS

## A. MANUAL PREPARATION AND REVIEW COSTS

GRADE	HOURLY RATE	X HOURS PER REPORT	COST PER REPORT	X TIMES PREPARED	COST PER YEAR
GS-06-3	4.21	.57	2.40	2	4.80

## B. COSTS OF COMPUTER PRODUCED REPORTS

24.00 2 48.00

TOTAL COSTS PER YEAR \$52.80

COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (In addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.

## 14. FUTURE GOALS

PROPOSED BY COMPONENT FOR THIS REPORT

RETAIN AS IS

 OTHER (explain)

ESTIMATED SAVINGS

MAN-HOURS

DOLLARS

CHANGE

DISCONTINUE

DATE OF INVENTORY

27 OCT 1970

STAT